



**NATO MODELLING AND SIMULATION**  
CENTRE OF EXCELLENCE  
ROME, ITALY



**ADMINISTRATIVE DETAILS FOR MODELING & SIMULATION FOR AUTONOMOUS SYSTEMS CONFERENCE 2025 (MESAS 25), 21-23 OCTOBER 2025, MJWC, ISTANBUL, TURKEY**

**1. Registration**

Participants are requested to sign up to [mscoe.org](https://www.mscoe.org) portal under following URL: <https://www.mscoe.org/event/mesas-2025/> . A sign-up confirmation message will be sent to the email provided during the sign-up process, along with the respective credentials. If you encounter any problem during the registration process, please contact website admin [michele.pellegrino@mscoe.org](mailto:michele.pellegrino@mscoe.org)

Official registration will start NLT **Friday August 1** and should be submitted NLT **Friday 13 Octobre 2025**.

To gain access to the MJWC area, you are required to complete the "**Personnel Administration Form (PAF)**" and submit it directly to the RLS Department at MJWC no later than 13<sup>th</sup> Oct by COB 10 days prior to the event.

NU e-mails address for submission:

- [pinar.eray@mjwc.tsk.tr](mailto:pinar.eray@mjwc.tsk.tr)
- [bulut.yagmur@mjwc.tsk.tr](mailto:bulut.yagmur@mjwc.tsk.tr)

(MJWC kindly asks the participants to send their PAFs to both mail address indicated IOT ensure the registration.)

[Download PAF](#)

**2. Tuition/Participation Fee and Methods of Payment**

The conference fee will be organized and collected by M&S COE. The fee for the MESAS'25 participants is **130€** per person. Fee will be collected at MJWC on the 1<sup>st</sup> day (21<sup>st</sup> Oct) during in-processing, therefore MJWC kindly asks the participants to have the exact amount in CASH, ONLY EUROS and no COINS.

**3. Meals**

With the exception of coffee breaks and the ice breaker, meals are not included in the fee. Lunch can be purchased on site with direct cash payment at the local mess hall. The average cost of lunch is approximately 10 euros. If you are interested in having lunch, please indicate this option in the registration form available on the [mscoe.org](https://www.mscoe.org) website.

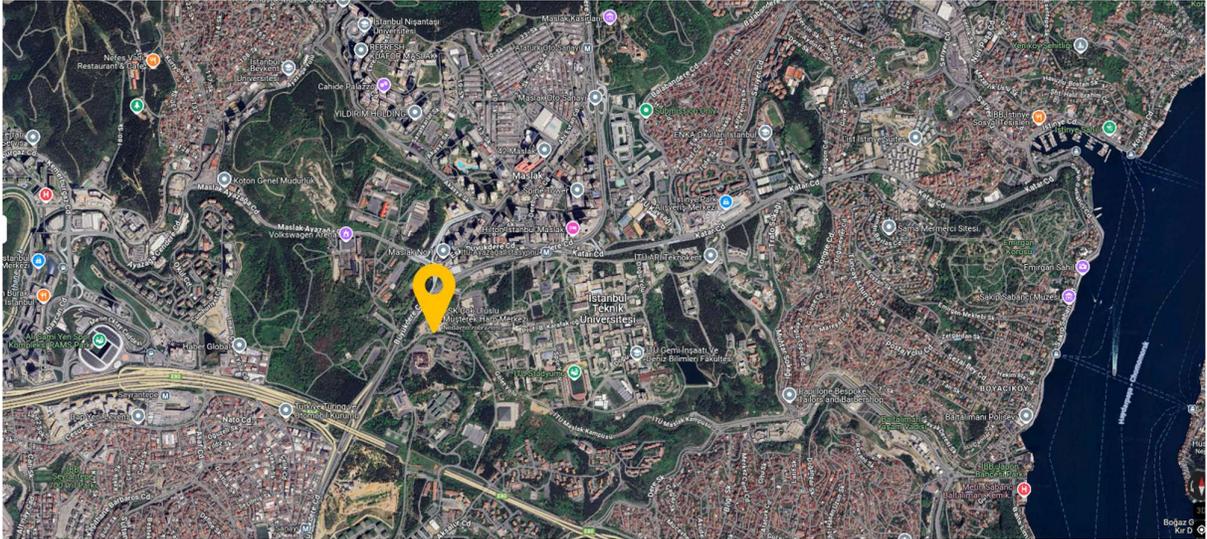
**4. Location**

MESAS 2025 will be hosted by the Multinational Joint Warfare Centre (MJWC) in Istanbul, Türkiye, from Tuesday, 21 October to Thursday, 23 October 2025. MJWC is centrally located in Istanbul at the following address: Milli Savunma Üniversitesi, Konaklar Mahallesi, Org. İzzettin Aksalur Cd., 34334 Beşiktaş/İstanbul.

The nearest airports are:

- **Istanbul Airport (IST)** (European Side) – approximately 34 km from MJWC
- **Sabiha Gökçen International Airport (SAW)** (Anatolian Side)– approximately 51 km from MJWC

Access to the military base where MJWC is located is available through **Gate 4** (GPS Position: 41°06'12.5" N - 29°00'41.4" E) Below is the QR code for the location of the Gate Number 4.



## 5. Arrival and Departure

Participants should plan to fly to Sabiha Gokcen International Airport (airport code: SAW) or Istanbul Airport (airport code: IST) and are responsible for their own transportation from / to the Airport during arrival / departure as well as for their transportation to Gate 4 (MJWC) to attend the event.

## 6. Transportation

Please note that daily transportation will ONLY BE provided from Bilek Hotel and Istanbul Marriott Hotel Sisli as the pick-up points. Apart from these hotels, there will be NO TRANSPORTATION provided to MJWC, therefore participants are requested to arrange their own transportation to the MJWC if they do not use these pickup points. The MJWC building is located approximately 1–2 minute walk from Gate 4. Detailed transportation schedule will be published on the website.

## 7. Accommodation

The hotels recommended by MJWC are the following:

### **Istanbul Marriott Hotel Sisli (5 star)**

Location: Abide-i Hürriyet Cad. No:142, Sisli, Istanbul, Turkey, 34381

Website:

<https://www.marriott.com/en-us/hotels/istdt-istanbul-marriott-hotel-sisli/overview/>

- Deluxe City / Sea View Single Room Rate: 120 €
- Deluxe City / Sea View Double Room Rate: 130 €

Please note that these prices include breakfast and the VATs.

These prices **are provided ONLY to this event and EXCLUSIVE TO MJWC**, MJWC IS NOT responsible for reservations made through other online platforms etc.

The hotel kindly asks the guests to get into contact with the POCs provided to make and guarantee the reservations:

1. Ms.Çagla KAVUTÇU/ Assistant Group & Event Sales Manager

[cagla.kavutcu@marriott.com](mailto:cagla.kavutcu@marriott.com)

M: +90 533 169 21 13

2. Ms.Merve KEÇECİ/ Assistant Group & Event Sales Manager

[merve.kececi@marriott.com](mailto:merve.kececi@marriott.com)

M: +90 533 169 21 17

### **Hotel Bilek (4 star)**

Location: Eski Büyükdere Cad. No.33 4.Levent. Kağıthane

Website: <https://www.bilekistanbul.com/>

The hotel kindly asks the guests to mail to:

[reservation@bilekistanbul.com](mailto:reservation@bilekistanbul.com) to guarantee reservations.

Standart Room Rate : 110 €

(Please note that the price includes breakfast and the VATs)

## 8. Visa Requirement

Participants or their national authorities are responsible for visa arrangements. Participants are advised to contact the proper diplomatic authorities for up-to-date information, well in advance. It is PERSONAL RESPONSIBILITY to obtain his/her visa and to have the proper travel. More information: <https://turkey-evisa.it.com/all-eligible-country-for-turkey-visa/>

## 9. Medical service

Participants are required to have valid health insurance according to their respective national standards. MJWC ensures first aid during the conference, providing emergency transportation to the Hospital if needed. The Hospital can provide diagnosis, first aid and treatment. MJWC does not cover participants' expenses for additional medical treatments, and the settlement of medical bills is a patient/national responsibility.

## 10. Security

- a) MJWC adheres to NATO security standards. There is a strict access control procedure for entrance into the main Gate 4 and MJWC main building. You will be required to provide your passport or your national identification during in-processing and whenever you enter the premises. The overall classification of MESAS 25 is **NATO Unclassified**.
- b) It is highly advisable to travel and walk off the NDU Base in civilian clothes for security reasons.

## 11. Social events

An Ice breaker will take place at MJWC (4<sup>th</sup> Floor, Terrace) on 21<sup>st</sup> Oct, 17.30-19.00.

## 12. Dress Code

The dress code for the conference day is "Working Dress/Uniform" or "Smart Casual" as well as for the social event.

## 13. Points of Contact (POC).

### MJWC POCs:

- a) **M&S Branch**  
CPT Bulut YAĞMUR (OPR)  
Email: [bulut.yagmur@mjwc.tsk.tr](mailto:bulut.yagmur@mjwc.tsk.tr)  
Tel.: 0212 398 01 00, NCN: 141-6323
- b) **Real Life Support (RLS) Branch (Registration/Admin)**  
CIV Miss Pınar ERAY  
Email: [pinar.eray@mjwc.tsk.tr](mailto:pinar.eray@mjwc.tsk.tr)  
Tel.: +0212 398 01 00, NCN: 141 6787

### M&S CoE – POCs:

- a) **Organization**  
M&S CoE POCs:  
Ltc David Zurek CZE  
Email: [mesas@mscoe.org](mailto:mesas@mscoe.org)  
Tel.: +39.06.4691.24363 or +3933893440402
- b) **Budfin**  
Mjr Francesco Moretti ITA  
Email: [mscoe.budfin@smd.difesa.it](mailto:mscoe.budfin@smd.difesa.it)  
Tel.: +39.06.4691.24793
- c) **Registration**  
Lgt. Michele Pellegrino ITA  
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